

Risk Assessment Record

Assessment date: January 2010		Activity Assessed: Waste free lunch Game			Assessed by: R Farthing	
Next assessment due: January 2011		Activity Location: Schools			Approved by:	
Hazard: (Potential for harm)	Severity of harm	Likelihood of harm	Risk Level	Precautions to reduce risk level	Who will do?	Inform (Before/During session)
Slips, trips and falls when moving around floor mat	MI	I	L	Only 1 person per group to act as 'counter' and move around floor mat. Rest of class to be sat on floor around edge of floor mat.	SWAP officer/ Children	B + D
Food allergies	SI	I	L	Check with teacher prior to visit. Ensure all packaging used in 'lunchboxes' is clean, safe and nut-free. Suggest that children with allergies act as 'counters' so that they do not handle food packets etc.	SWAP officer	B + D
Squashed fingers	MI	I	L	Ensure children sitting around edge of floor mat sit well away from mat and keep hands away from floor so that children being 'counters' on board don't tread on them.	SWAP officer/ Children.	B+D
Personal protective Equipment needed: First Aid Kit,		Summary of risk: Low			Level of First Aid Needed? FA in the workplace	
Nearest Phone: SWAP officer mobile School Office		Who will provide Personal Protective Equipment: SWAP officer: First aid kit supplied for personal use.			First Aiders:	
					Nearest Hospital:	

Risk Rating Table

		Likelihood of Harm		
		High Likelihood (Occurs repeatedly, event to be expected)	Possible (Moderate chance, could occur sometimes)	Improbable (Very unlikely, probability close to zero)
Severity of harm	Fatal / Major Injury (death, major injuries or ill-health causing long-term disability / absence from work)	HIGH	HIGH	MEDIUM
	Serious Injury (Injuries or ill-health causing short-term absence from work)	HIGH	MEDIUM	LOW
	Minor Injury (e.g. knock, scrape, splinter plant or insect sting)	MEDIUM	LOW	LOW

