

Risk Assessment Record

Assessment date: January 2010	Activity Assessed: Debate & Role Play (Yr 5+6)				Assessed by: R Farthing	
Next assessment due: January 2011	Activity Location: Schools				Approved by:	
Hazard: (Potential for harm)	Severity of harm	Likelihood of harm	Risk Level	Precautions to reduce risk level	Who will do?	Inform (Before/During session)
Paper cuts from worksheets	MI	P	L	Verbal warning	SWAP officer	B + D
Slips, trips and falls over equipment	MI	I	L	Place objects on tables if possible, verbal warning, classroom tidiness.	SWAP officer	B + D
Puncture wounds from pencils	SI	I	L	Children to sit at tables when recording work. Verbal warning.	SWAP officer	B + D
Falls over wires	MI	I	L	Use shortest routes to power for cables (if using PowerPoint), make sure cables don't cross doorways or children's pathways. Verbal warning, pack away as soon as possible.	SWAP officer	B + D
Eating pens	SI	I	L	Verbal warning, supervision of children whilst using pens, distribute and collect in as needed.	SWAP officer	B + D
Personal protective Equipment needed: First Aid Kit,	Summary of risk: Low				Level of First Aid Needed? FA in the workplace First Aiders:	
	Who will provide Personal Protective Equipment: SWAP officer: First aid kit supplied for personal use.					
Nearest Phone: SWAP officer mobile School Office					Nearest Hospital:	

Risk Rating Table

		Likelihood of Harm		
		<u>High Likelihood</u> (Occurs repeatedly, event to be expected)	<u>Possible</u> (Moderate chance, could occur sometimes)	<u>Improbable</u> (Very unlikely, probability close to zero)
Severity of harm	Fatal / Major Injury (death, major injuries or ill-health causing long-term disability / absence from work)	HIGH	HIGH	MEDIUM
	Serious Injury (Injuries or ill-health causing short-term absence from work)	HIGH	MEDIUM	LOW
	Minor Injury (e.g. knock, scrape, splinter, plant or insect sting)	MEDIUM	LOW	LOW