

Risk Assessment Record

Assessment date: January 2010	Activity Assessed: Crazy Compost Workshop				Assessed by: R Farthing	
Next assessment due: January 2011	Activity Location: Schools				Approved by:	
Hazard: (Potential for harm)	Severity of harm	Likelihood of harm	Risk Level	Precautions to reduce risk level	Who will do?	Inform (Before /During session)
Eating Compost/seeds	MI	P	L	Verbal warning.	SWAP officer	B + D
Getting compost or seeds in eyes	SI	I	L	Children to be sat down when using materials. Verbal warning.	SWAP officer/ teacher	B + D
Allergy to compost/seeds	MI	I	L	Check with teacher prior to visit. Provide gloves where needed.	SWAP officer	B
Slips, trips or falls	SI	P	M	Use school grounds only, verbal warning, clear up spills, pack up computer leads immediately.	SWAP officer/ teacher	B + D
Scissor cuts/stabbing	SI	P	M	Verbal warning, demonstrate safe practice, distribute and collect as needed.	SWAP officer	B + D
Cuts on hands from cut edges of plastic bottles.	MI	P	L	Demonstrate good practice, verbal warnings.	SWAP officer	B + D
Allergy to contents of smelly pots.	SI	I	L	Check with teacher prior to visit, verbal warnings.	SWAP officer	B + D
Injuries when handling compost due to foreign bodies in the compost.	MI	P	L	Check compost prior to visit, verbal warning, provide scoops.	SWAP officer	B + D
Bites or stings from minibeasts in compost.	SI	P	M	Provide gloves, scoops, viewing containers. Verbal warning.	SWAP officer/ teacher	B + D
Weils Disease (Leptospirosis)	FI	I	M	Warn all children not to eat or drink compost, wash hands after sessions, Cover cuts or grazes before handling compost– provide gloves if necessary.	SWAP officer	B + D
Hepatitis A	FI	I	M	Use fresh compost and water. Use clean reliable sources of water.	SWAP officer	B + D
Personal protective Equipment needed: First aid kit	Summary : L/M risk				Level of First Aid Needed? FA in workplace + First Aiders:	
	Who will provide Personal Protective Equipment: SWAP officer to provide first aid kit for personal use, and if off of school premises. SWAP officer to provide gloves and scoops.					
Nearest Phone: SWAP officer mobile School Office					Nearest Hospital:	

Please note: Risk Rating table should be printed on the reverse of this sheet.

Risk Rating Table

		Likelihood of Harm		
		<u>High Likelihood</u> (Occurs repeatedly, event to be expected)	<u>Possible</u> (Moderate chance, could occur sometimes)	<u>Improbable</u> (Very unlikely, probability close to zero)
Severity of harm	<u>Fatal / Major Injury</u> (death, major injuries or ill-health causing long-term disability / absence from work)	HIGH	HIGH	MEDIUM
	<u>Serious Injury</u> (Injuries or ill-health causing short-term absence from work)	HIGH	MEDIUM	LOW
	<u>Minor Injury</u> (e.g. knock, scrape, splinter plant or insect sting)	MEDIUM	LOW	LOW