

Risk Assessment Record

Assessment date: January 2010	Activity Assessed: Big Foot?				Assessed by: Carolyn Robertson	
Next assessment due: January 2011	Activity Location: Schools				Approved by:	
Hazard: (Potential for harm)	Severity of harm	Likelihood of harm	Risk Level	Precautions to reduce risk level	Who will do?	Inform (Before/During session)
Allergy to OHP pens.	MI	I	L	Check with teacher in advance.	SWAP officer	Before
Slips, trips or falls.	SI	P	M	Display workshop resources to minimise trip hazard. Verbal warnings.	SWAP officer/teacher	During
Personal protective Equipment needed: First aid kit	Summary of risk:				Level of First Aid Needed?	
	Who will provide Personal Protective Equipment: School to provide first aid kit				First aid in the workplace	
Nearest Phone: SWAP officer mobile phone School office					First Aiders:	
					Nearest Hospital:	

Please note: Risk Rating table should be printed on the reverse of this sheet.

Risk Rating Table

		Likelihood of Harm		
		<u>High Likelihood</u> (Occurs repeatedly, event to be expected)	<u>Possible</u> (Moderate chance, could occur sometimes)	<u>Improbable</u> (Very unlikely, probability close to zero)
Severity of harm	<u>Fatal / Major Injury</u> (death, major injuries or ill-health causing long-term disability / absence from work)	HIGH	HIGH	MEDIUM
	<u>Serious Injury</u> (Injuries or ill-health causing short-term absence from work)	HIGH	MEDIUM	LOW
	<u>Minor Injury</u> (e.g. knock, scrape, splinter plant or insect sting)	MEDIUM	LOW	LOW